

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: The Corsley Conference Centre, Old School, Deep Lane, Corsley BA12
7QF
Date: Thursday 11 November 2010
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Brixton Deverill, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Kingston Deverill, Knook, Longbridge Deverill, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer), on 01225 713597 or email marie.gondlach@wiltshire.gov.uk or Katharine Dew (Warminster Community Area Manager), on 07836 341372 or email Katharine.dew@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (**Chairman**)

Fleur de Rhé-Philippe

Keith Humphries

Christopher Newbury

Pip Ridout (**Vice Chairman**)

Warminster East

Warminster Without

Warminster Broadway

Warminster Copheap and Wylve

Warminster West

Items to be considered

1. **Chairman's Announcements, Welcome and Introductions**

Chairman's Announcements:

- 1.a **Wiltshire Intelligence Network** (*Pages 3 - 4*)
- 1.b **Parish Steward Scheme** (*Pages 5 - 6*)
- 1.c **Mobile Phone Safety** (*Pages 7 - 8*)
- 1.d **Winter Weather - partnership working** (*Pages 9 - 10*)
- 1.e **Local Transport Plan Funding Allocation** (*Pages 11 - 12*)
- 1.f **Car Parking Strategy Consultation Feedback** (*Pages 13 - 14*)
- 1.g **Census 2011 - Local Perspectives** (*Pages 15 - 16*)

2. **Apologies for Absence**

3. **Minutes** (*Pages 17 - 28*)

To confirm the minutes of the last meeting held on Thursday 2 September 2010.

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Update on Issues Raised and Any New Issues Arising** (*Pages 29 - 30*)

An update from the Community Area Manager and leaders of the groups working on existing issues.

6. **Updates from Partners**

To receive any updates from partners.

- 6.a **Partners update - NHS** (*Pages 31 - 34*)
- 6.b **Partners update - Wiltshire Fire and Rescue Service** (*Pages 35 - 36*)
- 6.c **Partners Update - Warminster Town Council** (*Pages 37 - 38*)

- 6.d Partners update - CAYPIG** (Pages 39 - 40)
7. **Briefing on current and planned NHS developments**
8. **Highway Winter Maintenance - Provision of new grit bins**
(Pages 41 - 50)
9. **Transfer of assets to the community**
Report to follow.
10. **Applications for reduced street lighting projects**_(Pages 51 - 60)
11. **Community Area Grants** (Pages 61 - 68)
To consider any applications for funding from the Community Area Grants Scheme:
- 11.a Warminster Development Trust** - £1,500 to enhance and extend the space available at the CAB building.
(Pages 69 - 74)
- 11.b WVCP - Health and Social Care Group** - £510 to provide training, recipes and equipment. (Pages 75 - 80)
- 11.c Warminster Environmental Pride Team (WEPT)** - £650 to provide local volunteers with information and equipment to help them tackle litter and dog fouling.
(Pages 81 - 84)
- 11.d Warminster Bluznuz** - £175 to transport between 50 and 70 young people from the Warminster Community Area to a joint event to be held in Westbury. (Pages 85 - 88)
12. **Date of Next Meeting, Forward Plan, Evaluation and Close**
(Pages 89 - 90)

The next meeting of the Warminster Area Board will be held on Thursday 13 January 2011, 7.00 pm at Chapmanslade Village Hall

Future Meeting Dates

Thursday 13 January 2011

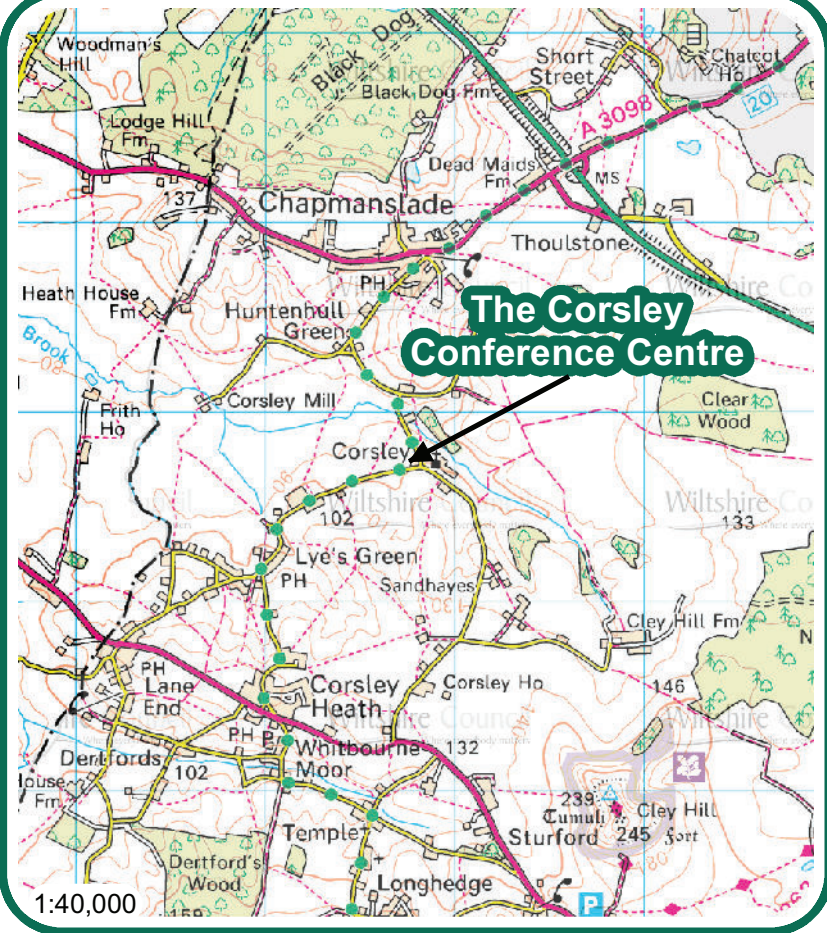
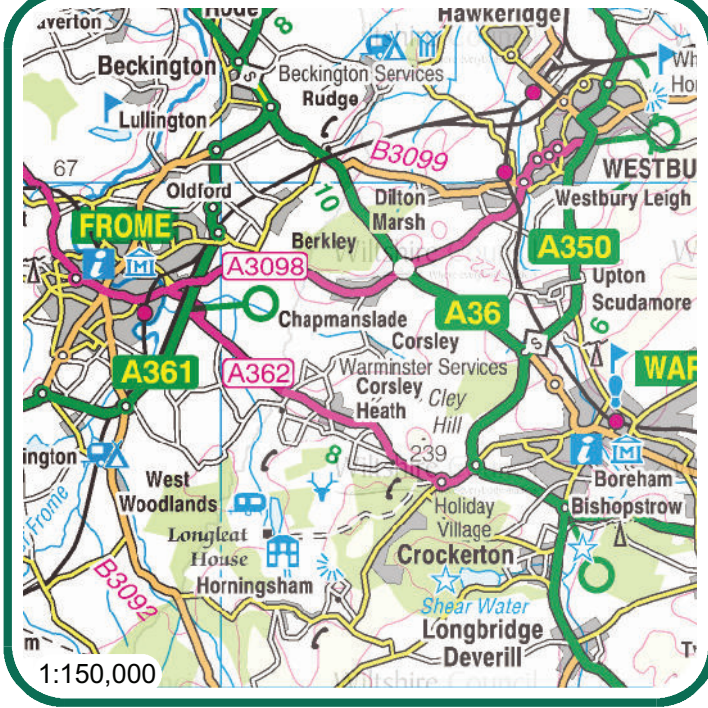
7.00 pm

Chapmanslade Village Hall

Thursday 10 March 2011

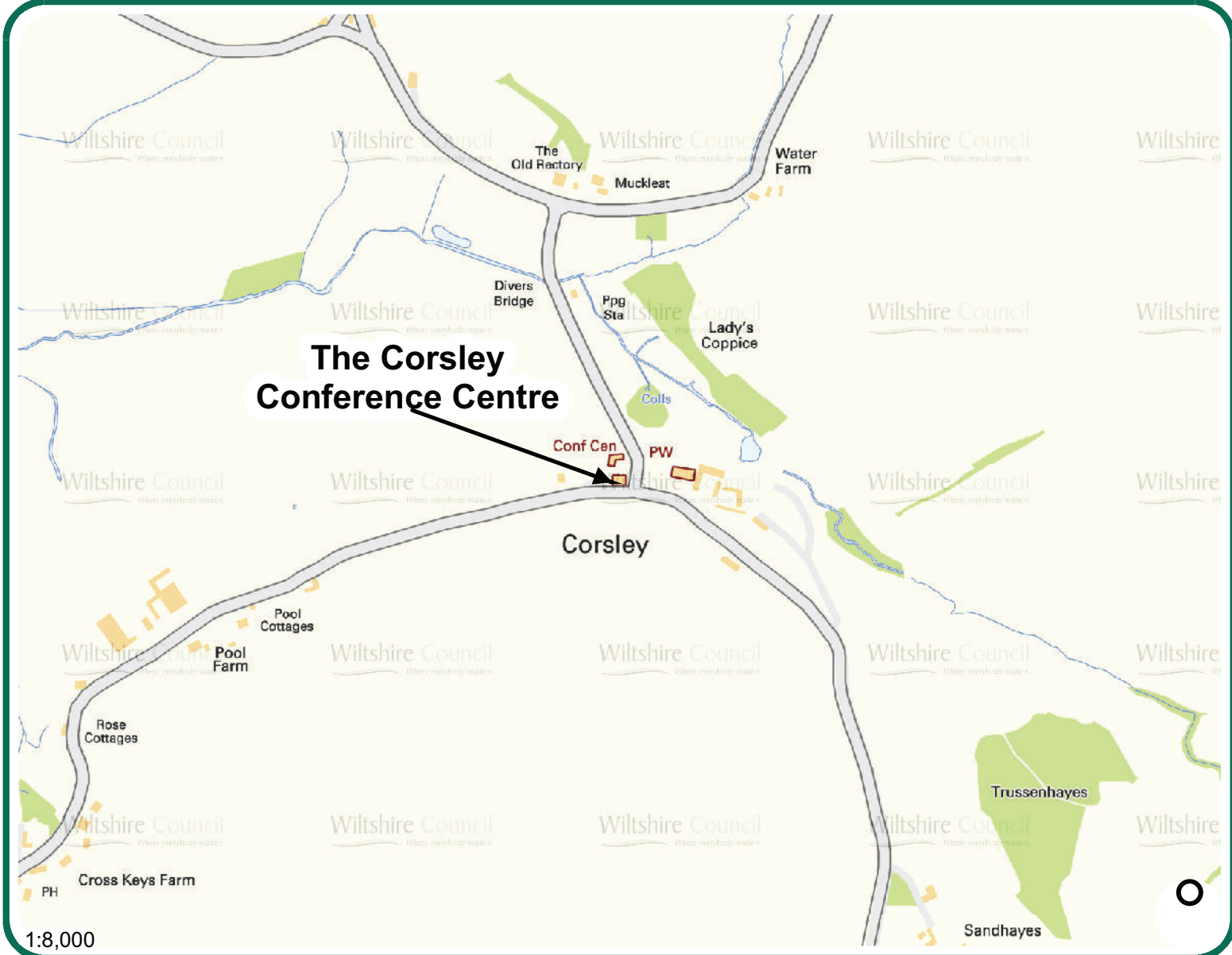
7.00 pm

Kingdown Community School, Warminster



The Corsley Conference Centre
 Old School
 Deep Lane
 Corsley
 BA12 7QF

Wiltshire Council
 Where everybody matters



Warminster Area Board – 11 November 2010

ITEM 1a

Chairman's Announcements

Wiltshire Intelligence Network



New Research Website Launched

A new website has been created to provide access to a wide variety of information and research for Wiltshire. The new site, www.intelligencenetwork.org.uk, is available to all and aims to support planners and policy makers, community leaders and politicians, voluntary groups and the general public in using accurate data to make informed decisions. A broad range of information is available, organised into the following topic themes:

- Consultation
- Local Area Profiles
- Population & Census
- Health & Wellbeing
- Education & Skills
- Economy
- Crime & Community Safety
- Community
- Planning & Housing
- Transport & Communications
- Environment, Climate Change, Waste & Recycling
- Culture, Leisure & Tourism

The content of the site will continue to grow over the coming months and the research team is keen to hear any suggestions for content that people would like to see on the site. The site was developed by Wiltshire Council's corporate research team in the Department of Public Health and Wellbeing, in conjunction with the South West Observatory and working in partnership with NHS Wiltshire and Wiltshire Police. For more information, or to give your views and feedback, please contact Sally Hunter on 01225 713289, or email sally.hunter@wiltshire.gov.uk.

Warminster Area Board - 11 November 2010

ITEM 1b

Chairman's Announcements

Making a Difference – The Wiltshire Council Parish Steward Scheme

The Council is the Highway Authority for Wiltshire, excluding Swindon Borough and the Trunk Road Network. The maintenance work is performed by a contracted service provider, Ringway Infrastructure Services. An integral aspect of this contract is the Parish Steward Scheme. This scheme enjoys a good level of support amongst most of the local authorities. A twelve minute film has been made, which aims to describe the work and workings of this scheme. Please find further information on the Wiltshire Council website, following the link below:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/roadmaintenance/parishstewardsscheme.htm>

Contact: The Parish Steward Scheme service can be contacted by email on clarence@wiltshire.gov.uk, or by telephone from landlines within Wiltshire on 0800 232323 or 01225 777234 from outside Wiltshire.

Warminster Area Board – 11 November 2010

ITEM 1c

Chairman's Announcements

Mobile Phone Safety

Immobilise, the UK national property register, are running a scheme to help protect your mobile phone and other property in the future. Please visit their website, www.immobilise.com, to register your mobile phone for free. This will help Wiltshire Police to recover your property and to catch the thief. If you would like a poster to display or further information about this scheme, please see the Immobilise website.

Warminster Area Board – 11 November 2010

ITEM 1d

Chairman's Announcements

Adverse Winter Weather – Call for Partnership Working

Wiltshire Council is looking to expand its partnership working with the city, town and parish councils should problems be caused by adverse winter conditions.

Wiltshire Council is encouraging local Councils to record their interest in working with us to help provide services during adverse weather conditions. This could involve being a local agent for storing salt, or refilling salt bins, or mechanical salting of footpaths and roads.

This partnership working will help us jointly to provide a better and more extensive coverage at a time when resources will be fully stretched.

The local councils are asked to register their interest via their Community Area Manager before 30 November 2010.

Warminster Area Board - 11 November 2010

ITEM 1e

Chairman's Announcements

Local Transport Plan (LTP) Scheme Selection Process

Purpose of announcement

To ask the Area Boards to set up a Community Area Transport Group to identify schemes they wish to progress using the discretionary highway budget that has been allocated to the Boards.

Background

The establishment of Area Boards presents an opportunity for decisions on small-scale transport and highway improvement schemes to be taken locally.

In response to this there are plans for the Area Boards to be allocated a discretionary budget to assess and select small-scale transport schemes to be progressed in their community areas. The amount of funding available to the Area Boards will be confirmed in due course.

The allocation will be for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, it is proposed that recommendations are made to the Area Board by a Community Area Transport Group (CATG).

Members of the CATG will be identified by the Community Area Manager in conjunction with the Chairman, and agreed at the Area Board. It is requested that the number on each Group should not exceed ten and that the meetings take place during the day. Meetings will be attended by relevant officers from Wiltshire Council and will be chaired by the Area Board Chairman.

It is envisaged that the first meeting of the CATG would include a half day workshop covering the following matters:-

- Background to the Council's transport policies and transport funding.
- Review of requests received in the community area.
- Assessment of schemes.
- Discussion on the need for a feasibility study
- Discussion on future funding
- Selection of scheme(s)
- Recommendation to Area Board.

Warminster Area Board - 11 November 2010

ITEM 1f

Chairman's Announcements

Car Parking Strategy: Consultation Feedback – Key Points

Why Review Car Parking?

- Move to Wiltshire Council – lack of consistency between former districts
- Parking is wider than just charging – important part of local transport policy
- Need to update existing strategy – price comparison with neighbouring areas

Consultation Process

- Informed people through:
 - Web portal and documents in libraries
 - Press release, Parish Newsletter and Area Boards
 - Emails and letters to some 8,000 contacts
- Overall, some 600 people responded making over 5,000 comments
- Reasonable response from Amesbury, Chippenham, Corham, Devizes and Salisbury; more limited number of responses from most other areas
- Concerted campaign by councillors and parish councils in South West Wiltshire

Countywide Responses

- Overwhelming support for economy as most important objective
- Next highest support for meeting residents' need for parking
- Majority support for concept of banding towns and proposed land-use zones
- Small majority disagreed with proposed bands
- Large majority agree that town and parish councils should be offered 'buy back' and car park management opportunities
- Majority selected 'conventional' (lowest) parking charges option
- Little enthusiasm for proposed Sunday parking charges
- Significant support for more pragmatic approach to residential parking in new housing developments
- Overwhelming support for policy and process on residents' parking zones
- Majority support for council's approach to parking enforcement

Local Responses

- 6 Total respondents
- No localised comments

Next Steps

- Sept-Nov: Area Boards' feedback presentations
- Oct-Nov: consideration of consultation responses
- Dec: Cabinet decision meeting (14th Dec)
- Jan-Mar: statutory procedures
- Apr: implementation of changes

Warminster Area Board – 11 November 2010

ITEM 1g

Chairman's Announcements

Help tomorrow take shape – the 2011 Census

The 2011 Census is coming:

- The census has collected information about the population every ten years since 1801 (except in 1941). The next census in England and Wales is on 27th March 2011
- The 2011 Census will produce a high quality estimate of the population. It is a count of the people and households in England and Wales. The census is carried out by the Office for National Statistics (ONS) on behalf on Parliament
- Everyone is asked the same questions in order to take a snapshot of the population at one moment in time
- The census tells us how many people live where and the types of people they are, for example whether they are young, old, married, single, etc. This means decisions, like working out who needs facilities in the future, are focused on accurate, relevant details
- You can find out all general information about the census at www.census.gov.uk

The 2011 Census is vitally important for Wiltshire and its communities:

- Census data is used to ensure that all the required local facilities and services needed across Wiltshire can be accurately identified
- Central funding allocation for Wiltshire is heavily influenced by the census data – it is estimated that Wiltshire Council will potentially lose around £500 per person per year for 10 years for every person not counted

What Wiltshire Council and ONS would like local councils to do:

- Publicise and promote the 2011 Census in your community
- Use your expert local knowledge to let us know about potential areas that may be hard to count in your community such as travellers, communes, religious establishments, migrant workers for example
- Promote locally that there are around 250 Census jobs being created across Wiltshire in 2011 and, as well as getting paid, that this is a great opportunity for knowledgeable local people to be part of something that will benefit their community. You can find out more information and apply for all available jobs at www.censusjobs.co.uk.



Help tomorrow take shape

© Office for National Statistics

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Kingdown School, Woodcock Road, Warminster, BA12 9DR
Date: 2 September 2010
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01722 434353 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice Chairman), Cllr Keith Humphries and Cllr Fleur de Rhe-Philippe

Cllr Stuart Wheeler (Cabinet Member for Leisure, Sport and Culture)

Wiltshire Council Officers

Barry Pirie, Service Director for Human Resources
Katharine Dew, Warminster Community Area Manager
Penny Bell, Democratic Services Officer
Robin Townsend, Head of Leisure
Lucy Murray-Brown, Leisure Partnership Manager

Town and Parish Councillors

Warminster Town Council – Veronica Burden, Chris March, Tony Nicklin, Sue Fraser
Chapmanslade Parish Council – Phil Jefferson, Jill Willmot (Clerk)
Codford Parish Council – Don Bartlett
Horningsham Parish Council – Sarah Jefferies (Clerk)
Maiden Bradley with Yarnfield Parish Council – Sarah Jefferies (Clerk)
Upper Deverills Parish Council – Sarah Jefferies (Clerk)

Partners

Wiltshire Police – Inspector Dave Minty, Lorraine Rice

Community Area Partnership – Digby Barker

Warminster Community Radio – Andrew Robinson

Community Area Young Peoples' Issues Group – Sam Shore, Michael Beagles, Dean Lyal, Jamie Wynne

Members of Public in Attendance: 15

Total in attendance: 43

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Announcements, Welcome and Introductions</u></p> <p>The Chairman, Councillor Andrew Davis, welcomed everyone to the meeting of the Warminster Area Board and introduced the councillors and officers present. The following announcements were then made (full details of each announcement were contained in the agenda at pages 3 to 11):</p> <p>a) Community Payback: Call for 'Grot Spots' A local scheme was now underway whereby offenders were directed to offer free labour to local communities to improve the local environment. Ideas were being sought locally for any suggested 'Grot Spots'; local areas which needed clearing or community facilities which needed decorating, litter picking or graffiti removal. Any ideas or referrals could be submitted directly using the referral form on the Community Payback leaflet or via the Community Area Manager.</p> <p>b) Local Transport Plan Car Parking Strategy The consultation on the new Car Parking Strategy was open from 12 July to 3 September. The results of the consultation would be brought back to a future meeting of the Area Board.</p> <p>c) Wiltshire Local Transport Plan Strategy Consultation on the draft Local Transport Plan would run from 4 October to 26 November 2010. Full details were included in the agenda at page 7.</p> <p>d) Community Flooding Information A reminder was issued to any parish or town council that had not yet submitted their completed flood pack information, to return them to Renate Malton at County Hall as soon as possible.</p> <p>e) Gypsy and Traveller Site Consultation It was noted that the consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year, had now been put on hold due to the abolition of the Regional Spatial Strategy. The Area Board would be informed once a revised timetable was available.</p>	

2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Christopher Newbury and from Jo Howes of NHS Wiltshire.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Pip Ridout declared a prejudicial interest in Item 11, specifically in relation to the Community Area Grant application from the Warminster Christmas Lights Committee. Councillor Ridout would leave the room for consideration of this item.</p>	
4.	<p><u>Minutes</u></p> <p>Decision The minutes of the meeting held on 24 June 2010 and the Extraordinary meeting held on 28 July 2010 were agreed as a correct record and signed by the Chairman.</p>	
5.	<p><u>Updates from Partners</u></p> <p>Updates from partners were received and noted as follows:</p> <p>NHS Wiltshire An update report was included in the agenda at pages 33 to 35. Councillor Humphries commented that a white paper on public health was due to be published imminently and it was expected that a lot of responsibility would be passed to local authorities.</p> <p>Fire and Rescue Service An update report was included in the agenda at pages 37 and 38.</p> <p>Wiltshire Police An update report was handed out by Inspector Dave Minty and would be attached to the minutes. Inspector Minty reported that there had been a 39.3% decrease in dwelling burglaries and a 37.5% decrease in theft from vehicles.</p> <p>Parish and Town Councils Update reports had been received from Horningsham and Maiden Bradley with Yarnfield Parish Councils, and were included in the agenda at pages 39 and 41.</p>	
6.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>Katharine Dew, Community Area Manager, provided an update on issues raised through the Community Issues system, a summary of which was included in the agenda at page 43.</p>	

	<p>Katharine encouraged people to make use of the Community Issues system, as it was a very useful tool for reporting local issues and monitoring their progress.</p>	
7.	<p><u>Community Area Young Peoples' Issues Group (CAYPIG)</u></p> <p>Sam Shore, accompanied by three local young people of the Community Area Young Peoples' Issues Group (CAYPIG), introduced the update report and gave a presentation on recent activities of the CAYPIG.</p> <p>The issues with the Skate Park had first come to the attention of the Area Board last year. The young people identified issues of damage and repairs that were needed to get the skate park to the required standard. As a result, meetings took place and issues were brought to local councillors and the Area Board and, with the help from the Area Board and also the Friends of the Park, funding was secured and the repairs and maintenance of the park were able to take place. The Area Board also helped to secure the funds for a new Teen Shelter. Funding came directly from the Area Board and through a Performance Reward Grant.</p> <p>The young people thanked the Area Board, the councillors and other partners for their continued help and support throughout these recent projects.</p> <p>The Chairman thanked Sam and the young people for their presentation and for bringing their positive news to the attention of the Area Board.</p>	
8.	<p><u>Warminster Voices - Hearing from People with Disabilities</u></p> <p>Katharine Dew, Community Area Manager, provided an overview of the Warminster Voices project.</p> <p>A Warminster Voices coffee afternoon had been held on Thursday 19 August in Warminster Library. The aim of the event was to talk to people with disabilities to find out what issues they thought should be brought to the Area Board and how they wanted to be kept in touch and consulted with.</p> <p>Some of the suggestions that came out of the event included a regular drop-in service to be available at the library and that Warminster Community Radio should visit day centres, residential care homes and sheltered housing to talk to people there and get their views.</p> <p>During the event, Warminster Community Radio had questioned some of the attendees to obtain their views and opinions on the</p>	

	<p>issues; a recording of which was played to the meeting.</p> <p>Katharine explained that it was now the intention of the Area Board to obtain people’s views on how the project could be developed and how to reach people that are unable to attend the meetings. The following comments were made in the discussion that followed:</p> <ul style="list-style-type: none"> • There was a lack of service provision in Warminster Community Area for people with profound learning disabilities and complex needs. • It was important to encourage more people to meetings, particularly general members of the public. • A record of the points raised should be maintained as a way of feeding back progress, and could also be relevant to the Community Area Plan. • Local organisations could be more involved, e.g. schools, clubs, businesses, etc, and may benefit from being visited from time to time. • The villages could be visited and interviewed, particularly Parish Councils and local groups such as WIs; this would give a better picture of what the individual parishes wanted. <p>The Chairman thanked everyone for their ideas and suggestions. A Performance Reward Grant application that was connected to these issues would be considered under Item 12 on the agenda.</p>	
9.	<p><u>Update on Roundabout Request at Copheap / Portway in Warminster</u></p> <p>The report, providing the conclusions to the investigations into the mini roundabout request at Copheap/Portway in Warminster, was received and noted. The recommendation in the report was that a mini roundabout was not justifiable at the present time.</p> <p>Some concern was expressed that Warminster Town Council had invested a lot of time developing the proposal and was now being asked to dedicate more time and resource into undertaking a survey of local residents.</p> <p>The Chairman commented that the outcome was disappointing, but that the report was quite explicit in its recommendation and the reasoning. The matter would not be considered at the Area Board again, so anybody with outstanding comments or concerns should submit them in writing to the Council.</p> <p>The Chairman reminded the meeting that the Area Board was in the process of setting up a Community Area Transport Group</p>	

	<p>(CATG). Once established, it was intended that the CATG would meet to consider small-scale local transport and highways proposals and report to the Area Board with recommendations.</p>	
10.	<p><u>Leisure Facilities Review</u></p> <p>Councillor Stuart Wheeler, Cabinet member for Leisure, Sport and Culture, gave a presentation on the Council's proposals for leisure provision in the county over the next 25 years.</p> <p>Wiltshire Council had inherited some form of financial responsibility for 23 leisure facilities on 1 April 2009 and it was considered that the present indoor leisure facility stock was broadly outdated, inefficient and unsustainable. £93 million would be required over the next 25 years to sustain the existing buildings, and this did not include any service or building enhancements, which were much required in some of the centres.</p> <p>For Warminster Community Area the following was proposed:</p> <ul style="list-style-type: none"> • Provision of a new indoor leisure facility within a Community Campus in the Warminster area to replace the existing facility at Kingdown School. • Proposed facilities for leisure aspect included a 25m main pool, learner pool, sports hall, fitness suite and multi-activity rooms. • The current indicative timeframe for completion was 2021. • Existing facilities would remain available for community use until a new site opened. • There was potential for a partnering approach with the Ministry of Defence. <p>The following comments were made following Councillor Wheeler's presentation:</p> <ul style="list-style-type: none"> • Kingdown School had recently applied for 'Academy' status which could affect the proposals. Councillor Wheeler did not foresee any difficulties because a similar arrangement in Marlborough with the college worked very well. • It would be useful if the comments made during the consultation were available; particularly for the Community Area Partnership to see. Robin Townsend, Head of Leisure, commented that they could arrange for officers to attend a Partnership meeting if that would be helpful. • If a new pool was to be provided, it would be very useful for the pool to have four lanes instead of three as per the present pool. This would allow the swimming club to complete locally and raise revenue instead of having to 	

	<p>travel elsewhere to compete.</p> <ul style="list-style-type: none"> • Some of the questions in the questionnaire appeared to be too vague. • The development of a Community Campus was connected to the Council's Workplace Transformation programme and involved many different community services, including leisure, being provided in one location, or 'campus'. <p>A voting exercise was conducted using the handheld voting system. A series of questions were asked concerning the leisure proposals and the results provided officers with an indicative 'snapshot' of people's views. The results would not form part of the formal consultation.</p> <p>The Chairman thanked Councillor Wheeler for his presentation and encouraged people to complete and return the questionnaire.</p>	
11.	<p><u>Community Area Grants</u></p> <p>Consideration was given to three Community Area Grant applications, as follows:</p> <p>Councillor Ridout left the room for consideration of the following application.</p> <p>a) Warminster Christmas Lights Committee - £2,650 for a Christmas grotto and street fair.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,650 to Warminster Christmas Lights Committee.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria 2010/11 and would allow the event to improve on the success of last year.</i></p> <p>Councillor Ridout returned to the room.</p> <p>b) Corsley Memorial Playing Field - £5,000 to improve safety, access and facilities</p> <p><u>Decision</u> The Area Board awarded the sum of £5,000 to Corsley Memorial Playing Field.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria 2010/11 and would improve safety and access provision</i></p>	

	<p><i>whilst reducing maintenance.</i></p> <p>c) Maiden Bradley Village Shop - £1,923 for a new freezer display. The officer recommendation was to refuse this application as it did not fully meet the criteria; however the Area Board could still decide to award the funding should there be a community benefit.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,923 to Maiden Bradley Village Shop.</p> <p><u>Reason</u> <i>The application, although not fully meeting the Community Area Grant Criteria 2010/11, would provide a great community benefit by enabling the purchase of this vital piece of equipment for the thriving community shop.</i></p>	
12.	<p><u>Performance Reward Grants</u></p> <p>Consideration was given to three Performance Reward Grant applications, as follows:</p> <p>a) Wiltshire Voices - £54,000 for a two-year initiative which would challenge Area Boards to develop new and innovative approaches to community engagement and empowerment particularly focused on engaging with hard to reach and traditionally excluded groups.</p> <p><u>Decision</u> The Area Board was in support of the application from Wiltshire Voices and recommended it go forward to the Performance Reward Grant Panel.</p> <p>b) Wiltshire Libraries: Energy Monitors – £12,566 for a supply of energy monitors to be available for free hire in all libraries across Wiltshire.</p> <p><u>Decision</u> The Area Board was in support of the application from Wiltshire Libraries and recommended it go forward to the Performance Reward Grant Panel.</p> <p>c) Warminster and Villages Community Partnership: Health and Social Care Group - £8,000 for a Warminster Directory of Services for Older People.</p> <p>Councillor Humphries commented that, although he</p>	

	<p>supported the principal behind the project, there was a risk of duplication. He also suggested that the printing costs could be reduced to make the booklet more affordable, with a view to applying for a Community Area Grant at a future meeting.</p> <p><u>Decision</u> The Area Board did not support the application from Warminster and Villages Community Partnership Health and Social Care Group.</p> <p><u>Reason</u> <i>More work was required to investigate ways of reducing costs and ensuring that the project did not duplicate work already underway in the county. It was also important for the booklet to contain relevant local information.</i></p> <p>A comment was made that the production of any such directory should also include services for people with complex needs and learning disabilities.</p>	
13.	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>An evaluation of the evening's meeting was conducted using the handheld voting system.</p> <p>The next meeting of the Warminster Area Board will be held on Thursday 11 November 2010, 7.00 pm at the Corsley Centre.</p>	

**Crime and Community Safety Briefing Paper
Melksham Community Area Board
Date of Meeting**



1. Neighbourhood Policing

Team Sgt: Deb Ashley

Town Centre Team

Beat Manager – PC Sam Withey

Patrol Officer – Jon Pearce

PCSO – Lorraine Rice

PCSO – Liz Donohoe

PCSO – Hannah Jameison

Rural Team

Beat Manager – PC Vicky Pegrum

PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

The crime figures for the Warminster area have just been released and show some really good news. Dwelling Burglaries are down by 39.3%, that means that there have been 22 fewer victims than this time last year. There has also been a significant reduction in theft from motor vehicles with 37.5% decrease in crimes, this equates to 15 less victims. Overall crime is down on this time last year by 1.8%.

We are currently targeting the anti- social behaviour in the Alcock Crest area of the town and the town park. The impact that anti social behaviour can have on individuals can not be under estimated as it affects them where they live and can be a constant issue that does not appear to go away. We are working with our partners in the Council to address the issues and it is currently one of the NPT's priorities.

CRIME & DETECTIONS (MAR 2009 – FEB 2010 compared to previous year)

WARMINSTER	CRIME				DETECTIONS	
	SEPT 2008 - AUG 2010				SEPT 2008 - AUG 2010	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	265	269	4	1.5%	67.9%	52.4%
Dwelling Burglary	56	34	-22	-39.3%	16.1%	41.2%
Criminal Damage	314	288	-26	-8.3%	16.6%	16.0%
Non Dwelling Burglary	133	123	-10	-7.5%	10.5%	19.5%
Theft from Motor Vehicle	107	97	-10	-9.3%	15.0%	2.1%
Theft of Motor Vehicle	40	25	-15	-37.5%	50.0%	24.0%
Total Crime	1373	1348	-25	-1.8%	30.5%	26.8%

County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 1st (out of 15) for our overall crime and 5th (out of 15) for our overall detection levels

Anti-Social-Behaviour – reported incidents

Jul-Sept 2009	Oct - Dec 2009	Jan-Mar 2010	Apr-Jun 2010	MONTHLY AVE (09/10)
279	246	223	212	240

Inspector Minty
Area Commander

Warminster Area Board Issue update 11 November 2010

In total 53 issues have been submitted online. Of these, 12 are in progress, with the others closed.

Recent issues reported include:

- Community Payback requests (more welcomed).
- Empty and overgrown property – vegetation cut back and referred to empty properties officer.

Dog fouling and litter:

- Three meetings have been held and the group has named itself Warminster Environmental Pride Team (WEPT).
- Application for funding to be considered at the 11 Nov Area Board.
- Next meeting 16 November, 6.30pm at Dewey House.
- Local people volunteering to get involved.
- Lots of interest from media and other community areas.

Warminster Voices:

- Well attended open session held in Warminster Library. Those present thought it was a good idea as they would not be able to come to an evening meeting.
- Barry Mole and Katharine Dew also attended a coffee morning in Corsley to talk to local residents.
- Sharing information about the area board in this way appears to be successful and popular with local people. There is scope to develop the project by going to more groups/locations, but to do this there would need to be an investment in time/training.
- WCR have suggested that, to build capacity, volunteers within local community groups (e.g. lunch clubs/residential care homes/day centres etc) could be trained to use recording equipment. The community area manager could liaise with them over the area board agenda.
- If the area board invests a further £250 in the project, WCR will be able to provide an extra 10 hours support to the project. The project currently only allows for one hour prior to each area board meeting. This is insufficient and WCR have been donating time in order to support the project.
- As the number of people responding increases, it will only be feasible to play a sample at the area board. The rest of the comments would need to be recorded in a written report.
 - **Officer Recommendation – that the area board allocates an extra £250 to enable WCR to develop the project.**

Wiltshire Voices:

Background:

Wiltshire Council and its partners are committed to finding ways of reaching out to people who do not attend their meetings. Wiltshire Voices

forms part of the solution. By undertaking 18 projects across the whole of Wiltshire during the next 18-20 months they aim to engage with people from a very wide diversity of backgrounds - from boaters and economic migrants to MOD dependents and teenage parents and 14 other seldom heard groups.

The information required exists already - no new research will be needed. They will simply talk to people, listen to them and record their stories. These voices and narratives will help challenge common perceptions and misconceptions. This will be the background against which the facts and figures will be presented in the form of a local documentary. The documentary elements of the project will be produced collectively by service professionals, support services, VCS organisations and the target groups themselves - this is a multi-agency, cross sector, community engagement approach. These elements will be combined into a video and magazine style article (part documentary, part interview) that will challenge responses and stimulate ideas, projects and action at local level. The project will highlight and celebrate good practice and it will spotlight the challenges and difficulties that exist for many people.

The final pack will contain a simple guide so that the materials can be used by many different groups from schools, public services and businesses to community area partnerships, VCS organisations right through to the Area Boards. The Council will use its local influence to make sure this information feeds into community plans and makes a lasting difference.

The most significant challenge is to ensure that this project makes a real difference to the lives of the people and groups involved. They want to find new ways of reaching people, listening and responding at local level; new ways of helping communities help themselves - but most of all they want to make sure that everybody has a voice that is heard.

- This is a separate project, building on the success of Warminster Voices. Warminster is one of four pilot areas creating a snap-shot of life from the point of view of isolated and vulnerable people. It has been proposed that Warminster focuses on young and vulnerable parents.
 - **Officer Recommendation – to confirm that Warminster Area Board will focus on the issues effecting young and vulnerable parents as part of the Wiltshire Voices project.**

Katharine Dew, Community Area Manager Katharine.dew@wiltshire.gov.uk
01722 434344

NHS Update – November 2010

Re-appointment of NHS Wiltshire Chair

Tony Barron has been re-appointed to serve as Chair on the PCT board from 1 January 2011 until 31 December 2014. The appointment has been made in accordance with the OPCA Code of Practice.

Comprehensive Spending Review

Everyone working in the NHS is acutely aware of the need to make our budgets go further in the future. Nationally, the NHS is required to make £20bn savings per annum over the next three years, and the money will be reinvested back into patient care. We are working closely with our local partners to think carefully about how we can play our part in that process by delivering care differently in the years ahead so that we can reduce costs and improve quality.

Consultation Documents

The Secretary of State for Health, Andrew Lansley, has published two further consultation documents seeking views on proposals set out in the White Paper, *Equity and Excellence: Liberating the NHS*

“Liberating the NHS: Greater choice and control – A consultation on proposals” and “Liberating the NHS: An Information Revolution - A consultation on proposals”. The documents are available electronically at www.dh.gov.uk/liberatingtheNHS

“Liberating the NHS: Greater choice and control – A consultation on proposals” envisage choice of treatment and healthcare provider becoming the reality in the vast majority of NHS funded services by no later than 2013-14.

The second consultation “*Liberating the NHS: An Information Revolution - A consultation on proposals*” is about transforming the way information is, collected, analysed controlled and used in NHS and adult social care services.

These consultations are opportunities to seek the views of patients, the wider public and the NHS, about the challenges that lie ahead, how we can successfully address them, and how we best take forward the choice and information commitments.

The consultation period for both documents will close on 14 January 2011 and we encourage anyone interested to contribute.

Staying healthy this winter

The NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the

biggest problems is keeping viruses from spreading, and NHS Wiltshire is asking people who may be infectious to **stay at home and use the phone**.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Norovirus – stopping the spread

The 'winter vomiting bug' Norovirus caused serious disruption in hospitals across the southwest last winter, and NHS Wiltshire, together with our hospital colleagues, is urging everyone to play their part in preventing the spread of this distressing illness as this year's winter season looms.

We are all asking anyone who has had vomiting or diarrhoea in the last 48 hours not to visit friends or relatives in hospital or in a care home.

If you do have diarrhoea and/or vomiting, the advice is also to ring your GP's surgery if you have any concerns – and NOT to go to the surgery. The triage nurse or GP on call can tell you over the phone if you need to be seen – in cases where the patient is a child, for instance, or has another medical condition that could lead to vomiting – and this will avoid bugs spreading through busy waiting rooms.

Apart from hospitals, schools are one of the main breeding-grounds for vomiting and other bugs. If your child vomits or has diarrhoea, it is vital to keep them away from school for a full 24 hours from the last attack.

Finally, as norovirus is extremely infectious, keeping hard surfaces clean and washing hands thoroughly is very important. More detail on norovirus is available from the [Health Protection Agency](#).

NHS Stop Smoking Walk-in Clinic for Devizes

NHS Wiltshire have opened a new Stop Smoking Walk-in Clinic in Devizes in order to meet the increasing demand for people wanting to quit.

The Devizes Stop Smoking Clinic will run as a "walk-in" clinic every Tuesday between 1.30pm and 3pm in the Outpatients Clinic at Devizes Hospital.

There is no need for people to make an appointment, people can simply call in, and they will be seen by a Specialist NHS Advisor.

Win for Wiltshire in health awards

NHS Wiltshire's Head of Primary Care, Jo Cullen has won a regional award for leading the team which brought about a new, single out-of-hours GP service for the whole of Wiltshire.

Beds have reopened at Savernake Hospital

All 24 inpatient beds at Savernake Hospital have re-opened.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



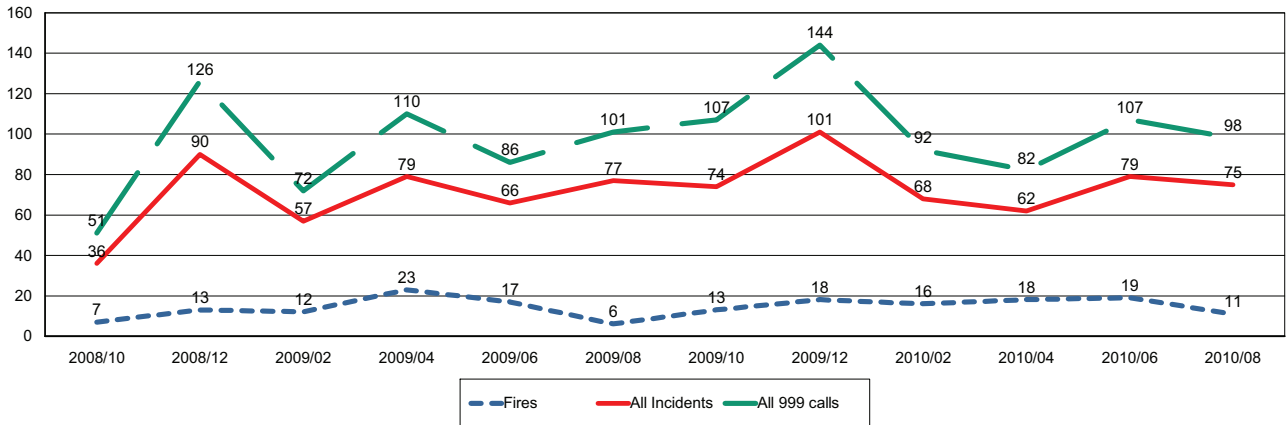
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

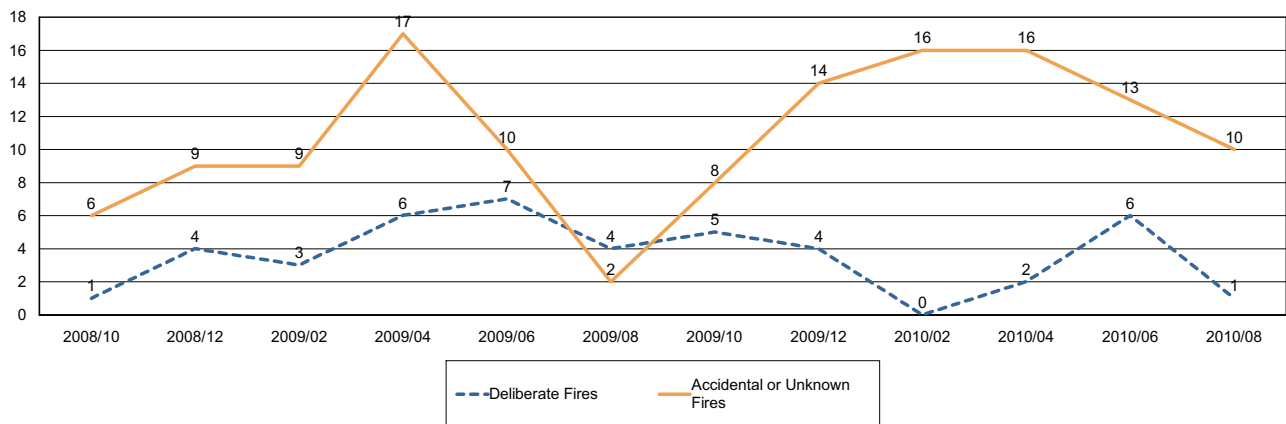
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including August 2010. It has been prepared by the Group Manager for the Board's area.

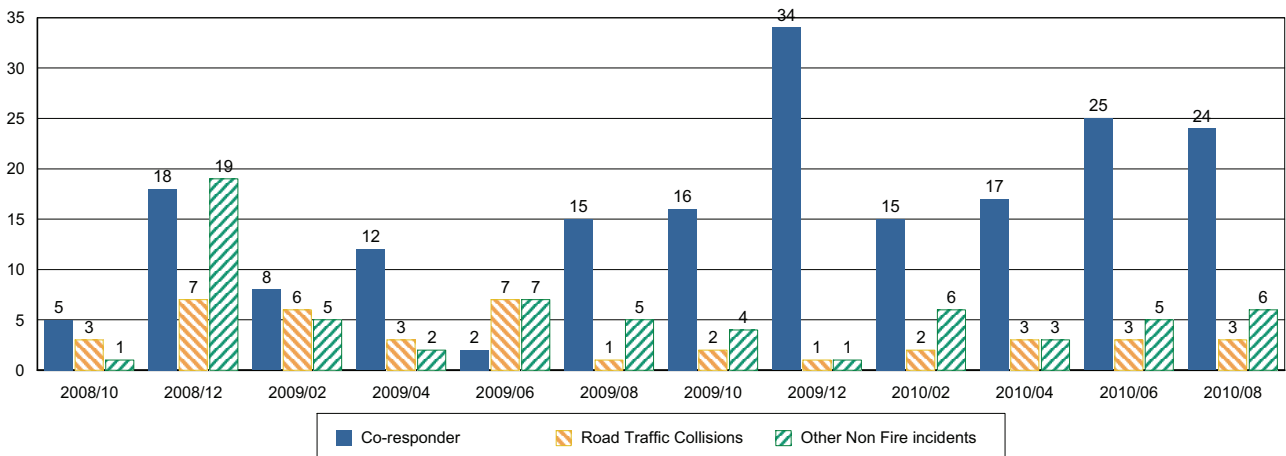
Incidents and Calls



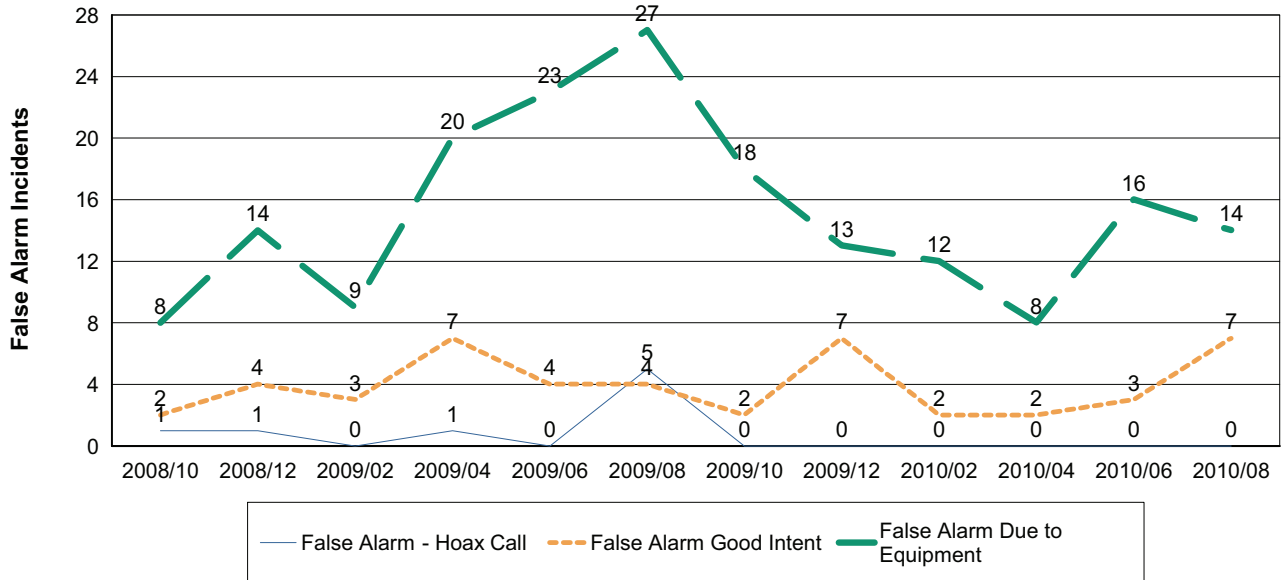
Fires by Cause



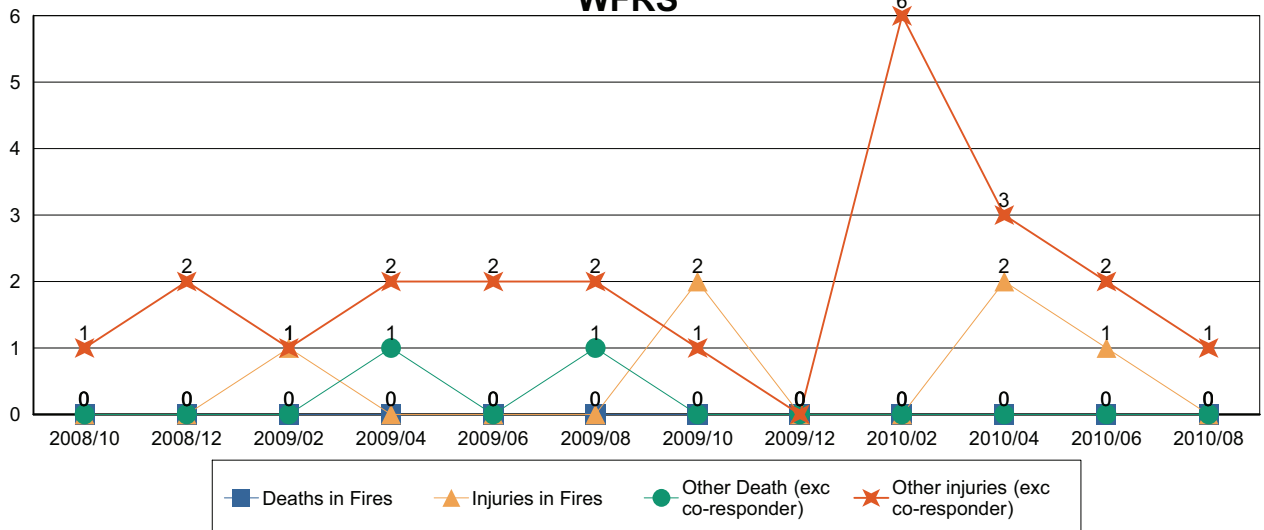
Non-Fire incidents attended by WFRS



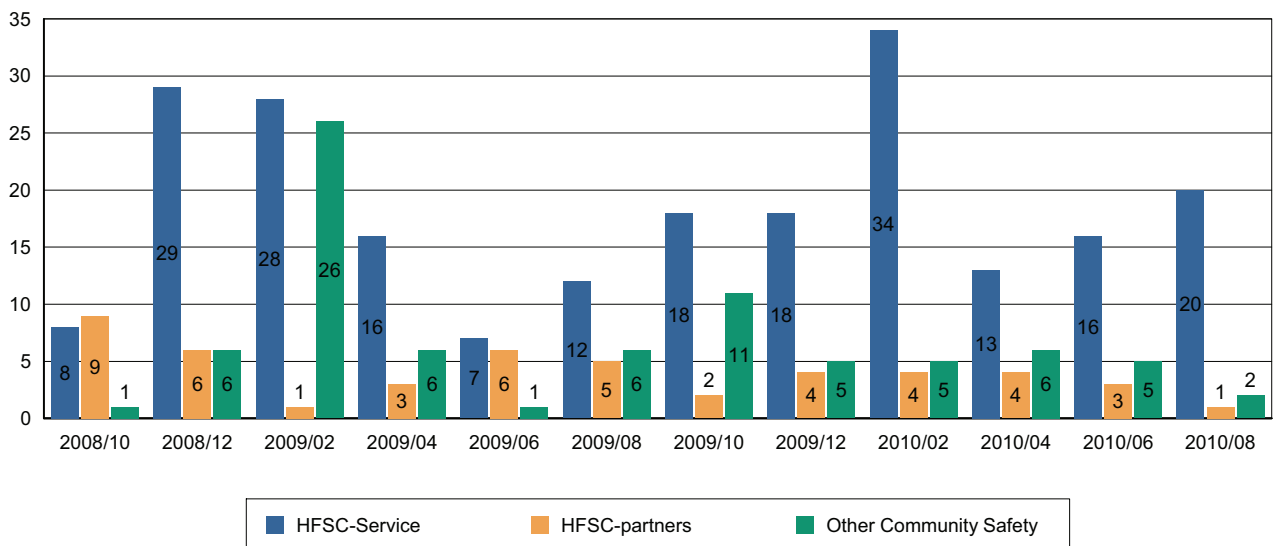
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Partner Update for Warminster Area Board

Name of Parish/Town Council: Warminster Town Council

Date of Area Board Meeting: 11 November 2010

Headlines/Key Successes

- Revamp of War memorial garden. Dedication service to take place on 10th November in readiness for the Remembrance Day service on the 14th November

Projects

- Warminster publishes it's own Flood Plan

Diary Dates

- Saturday 27th November. Christmas Market in Market Place Warminster. Switch on of Christmas Lights at 4-45pm. Market opens 10am - 5pm

Date: 2nd November 2010

**Partner update for CAYPIG -
Warminster Development Centre for Young People - Community Area
Young People's Issues Group, Specifically looking at Skate Park and
Transport Issues and Youth Exchanges**

Background

1. Young people have been given money from the Area Board for an art sculpture to be put in the park on the condition that planning permission is granted, which is still awaited. Sam to investigate alternative art work which could be permanently fix in the Skate Park along the fencing.
2. There is a lack of buses from outlying areas, including villages, to transport young people into Warminster to access the services they may wish to use. Buses don't stop near where they live and do not run at times suitable to their needs. Young people's safety is a major issue because they want to be able to access a bus at a safe, well-lit location, times when the clubs/services they access close, to avoid loitering and at locations near the clubs/services they wish to use, to avoid long walks, especially if it is late or they are on their own/small groups. Without safe, accessible transport, young people will lose out. Many parents/carers do not allow their children to walk to places when it is late or dark and those young people, who are allowed, don't want to as they feel vulnerable.
3. Sam to look into the possibility of setting up a pilot transport scheme with a local taxi firm – this is in its infancy. Meetings to be arranged and consultation with young people needed in rural and outlying areas of Warminster where safety is an issue for young people to walk home in the evening.
4. Youth Exchange – young people have met and have decided that their choice destination would be Italy. Young people are to arrange a meeting to discuss ideas of fundraising to take place during the holidays next year.

Main Considerations

- Young people's needs
- More benches and looking into the signage (making it more user friendly to Young people and children)

- Ensuring that young people are recognised as being positive influences within the local community i.e.: Fun in the Park, Community art sculpture, Sponsored Skate
- Parent/guardian opinions
- Explore existing transport routes/times including villages
- Meet with transport providers to highlight young people's concerns
- Isolation of young people
- Options for improvements to transport/new initiatives
- Funding for transport initiatives
- Positive impact on young people through being able to access 'out of school hours' services
- Recognising the importance of the voice and opinion/influence of young people
- Costs to young people when they access transport
- Safety of young people
- Young people's desire to expand their cultural knowledge and experience new challenges.
- Young people to look at fundraising opportunities for future projects.

Projects

- Look at further improvements to the skate park and the town park in relation to the friends of the park and Wiltshire councils 5 year plan and that young people's involvement is welcomed.
- Develop Signage for the Skate Park to make it more welcoming and young people to take ownership and responsibility for their own actions within the skate park.
- The existing transport provider's public bus routes/timetables are explored
- Transport providers from current services should be invited to the Warminster CAYPIG & possibly future Area Boards
- Further consultation/in-depth questionnaire with young people regarding the times they want buses to operate and from what specific locations, this has been initiated but needs continuing
- Young people to look at fundraising initiatives for International Youth Exchange for next year

Author: Sam Shore, Youth Development Co-ordinator Development Service for Young People-supporting & representing CAYPIG young people

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Phone: (01985) 218561

Wiltshire Council

Warminster Area Board

11 November 2010

Allocation of New Grit Bins in the Warminster Community Area

1. Purpose of the Report

- 1.1. To prioritise the location of new grit bins following requests from the town and parish councils.

2. Background

- 2.1. Area boards have been given responsibility for allocating grit bins across the community area.
- 2.2. Each community area has been allocated 10% more bins, which means that the Warminster community area will receive 10 new grit bins.
- 2.3. Following communications with the community area managers, several parishes and Warminster Town Council, reduced the number of requests.
- 2.4. The remaining requests were considered by the Community Area Transport Group, which met 20 October 2010.
- 2.5. The CATG considered locations that are on primary or secondary gritting routes and attempted to allocate grit bins equitably.

3. Main Considerations

- 3.1. A total of 35 requests were initially received and the area board has 10 grit bins to allocate.
- 3.2. The town and parish councils were asked to prioritise requests based on following criteria: is the location on a steep hill or a school bus route, does it affect the safety of young children, old people or those with disabilities and were there accidents last year.
- 3.3. Five parishes and the town council responded with an updated and reduced number of locations.

4. Recommendation

It is recommended that:

- a) The area board allocates the new grit bins in accordance with the CATG recommendations given in appendix 1.
-

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Appendices:

Appendix 1: Requests for and Allocation of Grit Bins in the Warminster Community Area.

Appendix 2: Prioritisation of Highways Scheme Requests

Background papers:

None

Parish	Initial Requests	Location of bins initially requested	Prioritisation	Updated No.
BISHOPSTROW	1	Top of Church Lane off Bishopstrow Rd.	High priority bin due to speed of traffic, busy junction, number of elderly people on foot.	1
CHAPMANSLADE	7	(1)At junction of Huntenhull Lane with the A3098. (2)On Wood Lane. (3)On Forest Walk. (4)In Southcroft. (5)At the entrance to Short Street. (6)On A3098 opposite school. (7)On the slop on the A3098 between the pub and Green Farm.	Community Area Transport Group (CATG) identified that all A roads are routinely gritted. Due to the demand for new bins they recommend offering one bin, location to be agreed with the Parish Council.	1
CHITTERNE	1	Adjacent to St Mary's Close at junction with B390.	Request withdrawn as does not fit criteria	0
CODFORD	4	(1)On the High St, east of St Peter's Church. (2)At New Rd/Chitterne Rd junction. (3)At Ox Yard/Chitterne Rd junction. (4)At Green Lane/Quinton Place junction.	1) New Road 2) High Street	2
HEYTESBURY	1	Corner of Mill St/Mantles Lane.	Request withdrawn	0
HORNINGSHAM	4	(1)On Water Lane next to the Memorial. (2)On Chapel St near Post Office. (3)On Water Lane near natural spring. (4)At junction where Pottle St meets Chapel St.	Due to the demand for new bins the CATG recommend offering one bin, location to be agreed with the Parish Council.	1
KINGSTON DEVERILL	1	On The Street Rd in Monkton Deverill		1
LONGBRIDGE DEVERILL	2	(1)At Little Hill/Parsons Lane junction. (2)Along Sand Hill Lane just off of Sand Street.	Already installed	0
MAIDEN BRADLEY WITH YARNFIELD	2	(1)On the verge outside the Village Hall as near to the gates as possible. (2)Near The Knapp close to the recreational ground.	Due to the demand for new bins the CATG recommend offering one bin, location to be agreed with the Parish Council.	1
STOCKTON	1	In village adjacent to the village notice board.		1
UPTON SCUDAMORE	1	At the junction of Warminster Lane North and Upton Scudamore.	The CATG recommended that this location is on the secondary gritting route.	0
WARMINSTER	10	(1)In lane next to Alworths on Warminster High St. (2)At Old Ware Court just off the Western Car Park. (3)At the top of the road leading into Western Car Park from Sambourne Rd. (4)At The Heathlands. (5)In Ashley Coombe on the ground outside No. 27. (6)At The Ridgeway. (7)At Hillbourne Close. (8)At Cobbett Place near the Leonard Cheshire Home. (9)At the top of Carsons Yard. (10)At the bottom of Carsons Yard.	In liaison with the Town Clerk, the CATG recommended offering 2 bins to be placed at Cobbett Place and The Heathlands. The Town Council has identified four bins that could be re-located.	2
TOTAL REQUESTED	35			10

Prioritisation of Highways Scheme Requests

1. Purpose of the Report

- 1.1. To consider and prioritise requests for highways schemes in the Warminster Community Area.

2. Background

- 2.1. Funding for local road schemes increased slightly in 2010/11 and is to be allocated by area boards through Community Area Transport Groups (CATGs).
- 2.2. Highways projects are initially given a score based on the number of accidents, number of people who would benefit, school travel, access to local amenities, benefit to local economy, transport linkages and environmental impact.
- 2.3. The Warminster CATG met 20 October 2010. The minutes of that meeting are attached at appendix 1).
- 2.4. The CATG considered the overall scores for individual projects, as well as local support and need.

3. Main Considerations

- 3.1. Warminster Area Board has been allocated £15,226 (capital) for local highways projects.
- 3.2. The CATG identified that most of the projects on the list had either been done already, were about to be commenced or were no longer relevant/necessary.
- 3.3. The remaining projects were prioritised (see matrix at appendix 2).
- 3.4. The priority projects identified in appendix 2 are:
 - Priority 1) Copheap Lane (combined with Imber Road) – pedestrian crossing and traffic calming.
 - Priority 2) Chitterne (two requests to be combined into one project) - Footway and traffic calming.
 - Priority 3) Pound Street, Warminster – Consider lorry access, rather than traffic calming.
- 3.5. Projects given a lower priority will remain on the list and will be considered next financial year.

4. Implications

4.1. Environmental Impact of the Proposals

Some schemes could have an impact on the immediate location. These impacts will be considered as part of individual schemes.

4.2. Financial Implications

The area board will not be directly responsible for allocating the £15,226 available, but should be mindful that it is unlikely that all proposed schemes will be deliverable within the budget.

4.3. Legal Implications

There are no specific Legal implications related to this report.

4.4. HR Implications

There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

There are no specific equality and diversity implications related to this report.

5. Recommendation

It is recommended that:

- a) The area board prioritises local highways projects in line with CATG findings (see 3.4)
- b) The area board instructs the highways department to investigate the feasibility of these projects, in priority order, within the available budget.

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Appendices:

- Appendix 1: Minutes of the CATG held 20 October 2010
- Appendix 2: CATG prioritisation matrix

Background papers:

Warminster Community Area Transport Group Prioritisation Matrix

Appendix 2

Street / Area Location	Town / Village	Scheme Description	CATG findings	Priority
B3414 (in between George St and junction to The Close)	Warminster	Pedestrian crossing	Done	0
Masefield Road	Warminster	Pedestrian Crossing	Done	0
Grovelands Way	Warminster	Pedestrian Crossing	Done	0
Victoria Rd	Warminster	Footway on south side of Victoria Rd 100m west of Masefield Rab	Done	0
Woodcock Road	Warminster	Traffic calming near Kingdown School	Some existing, no room for more	0
Copheap Lane	Warminster	Pedestrian crossing	Link with Imber Road request (below)	1
The Avenue	Warminster	Traffic Calming	Resolved	0
Vicarage Street	Warminster	Traffic calming from the ped crossing to the obelisk junction	Not feasible	0
B390	Chitterne	Footway	Combine with other Chitterne request (below)	2
Portway Estate	Warminster	Home Zone	Home zones not policy	0
Pound Street	Warminster	Traffic calming	Consider lorry access (rather than traffic calming)	3
Brook Street	Warminster	Traffic calming	Would have impact on flooding so not feasible	0
West Parade	Warminster	Traffic calming/20mph zone extension	No local support	0
Bull Lane	Crockerton	Pedestrian Crossing	Questions over level of need/use. 50 MPH limit, so lights would have to be installed. Further investigation needed.	4
Wylde Road	Warminster	Traffic calming	Not necessary	0
Whitbourne Springs	Corsley	Footway improvements and pedestrian safety measures	Done	0
Church Street	Warminster	Traffic Calming	Cars provide natural traffic calming	0
Victoria Rd	Warminster	Traffic Calming	No longer relevant as other schemes have been implemented	0
Westleigh	Warminster	20 mph speed limit	Done – failure due to cost and implementation	0
Alcock Crest	Warminster	Home Zones/Traffic calming	Home zones not policy	0

Westbury Road/Copheap Lane/Portway	Warminster	Installation of mini-roundabout	Feasible but prohibitively expensive	4
B390 Chitterne	Chitterne	Traffic calming to slow traffic and deter HGVs and other vehicles from using the road	See Chitterne above	2
Corton	Corton	Traffic calming	Low priority	4
Bishopstrow	Bishopstrow	Traffic Calming	Need more information (possible CSW?)	4
Brixton Deverill (B3095 Hill Deverill)	Brixton Deverill	Traffic calming	Layout updated (centre lines)	0
Bradley Road	Warminster	Traffic calming	Double yellow lines done	0
Primrose Walk	Warminster	Traffic calming	Cul-de-sac, not an issue	0

Other local scheme requests (previously not on list)

Street / Area Location	Town / Village	Scheme Description	CATG Findings	Priority
A3098 Chapmanslade	Chapmanslade	Traffic calming to slow traffic through village, in particular in vicinity of the school (and to improve parking/visibility at the site).	Scheme under-way	0
Imber Road	Warminster	Pedestrian facilities / traffic calming	Needs further investigation (also, see Copheap Lane above)	1
Throughout Warminster	Warminster	Cycle routes (inc. signage and road markings as appropriate)	Partly under-way. Possible matter to raise with WVCP with a view to finding funding for future sections.	N/A

Minutes of the Warminster Community Area Transport Group (CATG) Wednesday 20 October 2010, 2pm at Dewey House, Warminster.

Present:

Cllr Andrew Davis (Chairman)	Wiltshire Council
Heather Abernethie	Warminster Town Council
Colin French	Warminster Cycle Group
Mike Lucas	Chitterne Parish Council
Spencer Drinkwater	Wiltshire Council (officer)
Martin Rose	Wiltshire Council (officer)
Graeme Hay	Wiltshire Council (officer)
Katharine Dew	Wiltshire Council (officer)

Apologies:

Steve Wilson	Wiltshire Council (officer)
Bill Parks	Wiltshire Council (officer)

Cllr Andrew Davis asked Spencer Drinkwater to outline the purpose of the CATG and to inform the group of the main considerations.

Spencer explained that slightly more funding was available for local highways projects in 2010/11 and that the funding would be delivered through area boards.

Warminster area board has £15,226 to spend locally on capital projects.

There was a presentation outlining the Local Transport Plan (available on request).

The group expressed concern that such a relatively small amount of funding could quickly be spent on feasibility studies.

There was a discussion about cycle routes and it was announced that plans for a section of the proposed route at Fairfield Road would be going ahead. Work is due to start January 2011. It was also announced that there is separate money available through the Cycling Action Plan. The CATG could consider other parts of the proposed route in future.

Mike Lucas explained that there is need for Chitterne to develop a Community Speedwatch scheme as the static camera has been removed.

Spencer highlighted that the CATG would need to prioritise schemes and report to the area board in November, otherwise there would not be time to implement schemes before the end of the financial year.

The group went through the matrix of schemes requested (see matrix attached); initially identifying those that have been done, are no longer relevant or are not feasible.

Remaining projects were prioritised (1 being high priority and 4 being very low). The top three priorities will be recommended for investigation, with very low priorities remaining on the list for future consideration.

Some schemes were linked together; Copheap Lane and Imber Road as well as two schemes in Chitterne.

The group prioritised requests for Grit Bins (see grit bin matrix attached).

The group did not set a date for a future meeting. One will be convened in the new financial year or as required.

Part Night Lighting

1. Purpose of the Report

- 1.1. To consider a proposal from Codford Parish Council under the part night lighting scheme.

2. Background

- 2.1. Area boards have been allocated £5,000 each to implement local pilot projects aimed at reducing unnecessary street lighting.
- 2.2. Although 2011/12 funding cannot be guaranteed, it is hoped that more schemes will be considered after the pilot phase.
- 2.3. The project will enable parish councils to identify street lighting columns that they would like to be turned off between midnight and 6am.
- 2.4. Parish councils have been asked to consider the possible impact of reducing street lighting upon levels of crime and disorder. They also have to consider vulnerable residents and locations with a history of accidents.
- 2.5. Specific project costs will be identified as part of the technical assessment, however, as a guide, the area board should consider a cost of £50 per lighting column.
- 2.6. All town and parish councils were asked if they would like to take part in the scheme.
- 2.7. Heytesbury and Codford parish councils have developed projects in their areas.
- 2.8. Codford parish council has completed an audit of street lights and local consultation and has submitted a proposal to Wiltshire council. This submission forms the basis for this report (see appendix 1).
- 2.9. Heytesbury parish council have almost finished their consultation and plan to submit a proposal at the 13 January area board.

3. Main Considerations

- 3.1. The submission from Codford involves switching off a total of 38 columns, identified by a X on the map shown in appendix 1, at an estimated cost of £1,900
- 3.2. The Parish Council consulted 340 households with a return of 49% (a total of 168 responses). 143 (42%) were in favour of the switch-off and 25 (7%) were against.

- 3.3. The majority of those against expressed concern over fear of increased levels of crime and disorder.
- 3.4. Notwithstanding these concerns, the parish council was satisfied that the proposed scheme would be in the interests of the majority of the village and would have a positive impact upon the environment.

4. Implications

4.1. Environmental Impact of the Proposals

Reducing unnecessary street lighting will reduce light pollution and reduce the carbon footprint of the council.

4.2. Financial Implications

Each area board has been allocated £5,000 to deliver part night lighting projects. Until a technical appraisal of each project has been carried out, it is not possible to identify the exact cost of individual projects. Based on the £100 per column rule, the Codford project will cost £1,900. If the area board supports this submission, there will be approximately £3,100 remaining.

4.3. Legal Implications

There are no specific Legal implications related to this report.

4.4. HR Implications

There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

There are no specific equality and diversity implications related to this report.

5. Recommendation

It is recommended that:

- a) The area board supports the submission from Codford parish council.
- b) The street lighting team is asked to initiate work on the scheme.

Report Author: Katharine Dew, Community Area Manager
Tel No: 01722 434344
E-Mail: katharine.dew@wiltshire.gov.uk

Appendices:

Appendix 1: Codford Parish Council submission with regard to part night lighting.

CODFORD PARISH COUNCIL

CHAIRMAN: Mrs Rosemary Wyeth.Tel: 01985 850325

Clerk: Mr. L. Hoareau, "Weavers" 3, Wool House Gardens, Codford BA12 0PS

Cllr.Dick Tonge
Cabinet Member for Highways and Transport
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
BA14 8JG

Dear Councillor Tonge,

Street Lights Switch-Off Project - Codford.

Following the Workshop at Urchfont on Thursday 29th July and various other items of correspondence relating to the reduction of unnecessary street lighting initiative, Codford Parish Council has carried out a comprehensive consultation exercise with the parish community which has resulted in a majority decision in favour of the Switch-Off proposal for the village.

In conjunction with Wiltshire Police the Parish Council surveyed the village street lighting scheme and in accordance with the criteria set out in the Warminster Area Board-Community Area Manager's letter of 7th June 2010 provisionally identified the specific lighting units suitable for switching off as guided by the Project Leader's Briefing Note.

Subsequently a total of 340 households in Codford were circulated with a sketch plan of the switch-off proposals, together with an explanatory letter from the Chairman of the Parish Council. Specimens of both are enclosed for your information.

The final returns showed a 49% response, a total of 168, of which 143 (42%) were in favour of the switch-off proposal and 25 (7%) were against. The great majority of those who voted against the initiative expressed their reasons for doing so as the fear of increased levels of crime and disorderly behaviour.

Notwithstanding these concerns the Parish Council is satisfied that the proposed switch-off scheme would be in the interests of the majority of the village community in particular as well as other benefits for the environment as a whole and therefore recommends that the conversion work be implemented as shown on the attached sketch plan.

The Parish Council would also be obliged if the printing costs for the consultation exercise, amounting to £52.50p, could be reimbursed from the Area Board's allotted funding for the scheme.

Yours sincerely,



Louis Hoareau
Clerk to Codford Parish Council

cc: David Bullock, Head of Service, Traffic and Network Management, Wiltshire Council.
Roger Pearce, Highways Support Manager, Wiltshire Council.
Stuart Brown, Senior Lighting Engineer, Mouchel Group.
Katherine Dew, Warminster Area Board-Community Area Manager.

CODFORD PARISH COUNCIL

CHAIRMAN: Mrs Rosemary Wyeth.Tel: 01985 850325

Clerk: Mr. L. Hoareau, "Weavers" 3, Wool House Gardens, Codford BA12 0PS

Dear Householder,

Reducing Unnecessary Street Lighting in Codford.

The Parish Council is working with Wiltshire Council on a project to reduce the community's carbon footprint and reduce light pollution of the night sky by turning off some street lights for part of the night. Turning off unnecessary lighting for part of the night has already been successfully trialled at two locations in Wiltshire, namely Urchfont and an area of Tidworth, and Wiltshire Council is keen to expand the project.

The proposed scheme will mean that the street lighting will operate as usual most of the time, but a number of specified lights, as shown on the attached plans, will be turned off between midnight and 5.30a.m. Those marked with a tick ✓ will operate as normal and those identified with a cross X will be switched off at midnight.

The Parish Council would like to hear your views on these proposals. Please let us know what you think by *one* of the following methods:-

1. Returning this letter to the Codford Post Office after selecting one of the options opposite. OR	In favour of switch off project Not in favour of switch off project (Tick as appropriate)
2. Sending a yes or no response by E-mail to: louishoareau@yahoo.co.uk OR	3. Leaving a yes or no message on Tel. no: 851002 (Parish Clerk)

ALL RESPONSES TO BE RETURNED BY SATURDAY 28th AUGUST 2010 PLEASE

The Parish Council will recommend the majority view of the respondents to Wiltshire Council. The changes to the lights would be installed by Wiltshire Council's specialist contractors, and subject to the outcome of these consultations, could be implemented within two or three months.

The project will no doubt reduce the Council's energy costs and help preserve the rural environment and police data show that there have been no changes in the level of crime in the areas where it has been in place elsewhere in the country.

Your response would be greatly appreciated.

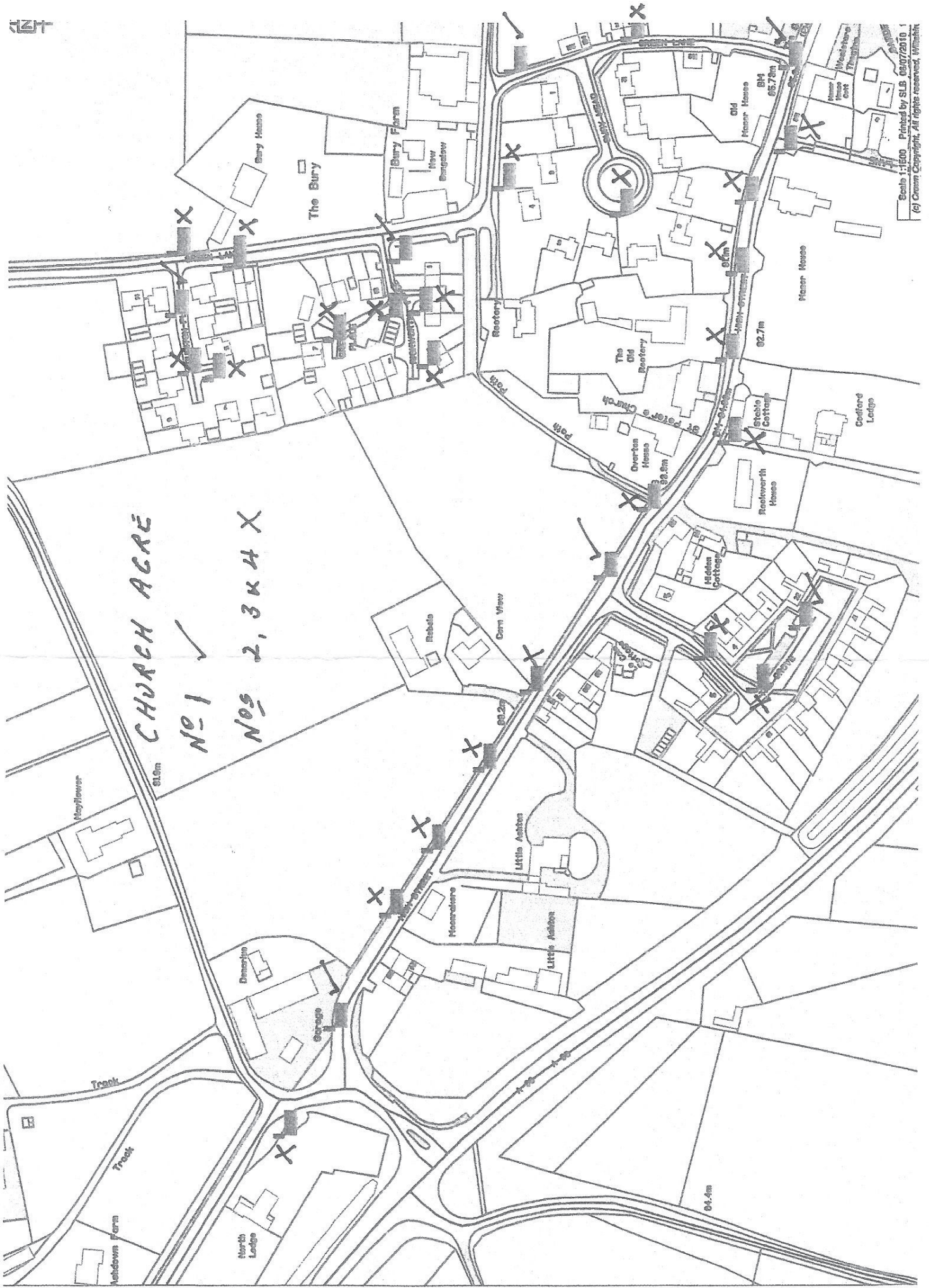
Yours sincerely,



Rosemary Wyeth
Monday 16th August 2010



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CHURCH ACRE
 No 1 ✓
 Nos 2, 3 & 4 X

Report to	Warminster Area Board
Date of Meeting	11 November 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 4 applications seeking 20010/11 Community Area Grant Funding

1. Warminster Development Trust, Study into the feasibility of alterations to the Development Trust office, £1,500, officer recommendation - approve
2. Warminster Health and Social Care Group, Weaning Project, £510, officer recommendation – approve
3. Warminster Environmental Pride Team, Volunteer Resources, £650, Officer Recommendation – approve
4. Warminster Blueznzuz, transport to Christmas Party, £175, Officer Recommendation - approve

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Warminster Area Board was allocated a 2010/2011 budget of £47,752 for community grants, community partnership core funding and councillor led initiatives.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Warminster Community Area Plan• Warminster Joint Strategic Needs Assessment
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2010/11. The fourth is contained in this report the remaining will take place on;
 - 13 January 2011
 - 10 March 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £15,117 before second tranche CAP core costs.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 030_10	Warminster Development Trust	Study into the feasibility of alterations to the Development Trust office	£1,500

8.1.1. Officer recommendation - Approve

8.1.2. The application meets grant criteria 2010/11

8.1.3. The application demonstrates a link to the Community Plan (theme 1: Future Initiatives - secure future of information services, encourage sale of locally produced goods)

8.1.4. The application meets locally agreed priorities; In 2006 the Town Council committed to a 3 year service level agreement (SLA) for information provision, extended for another 3 years. Wiltshire Council is seeking to localise community responsibilities as well as its civic responsibilities. The CAB, when reconfigured, will be suitably resourced and located.

8.1.5. The Development Trust is a not for profit organisation.

8.1.6. The Development Trust aims to submit a Community-builders application for the main investment into building work at the existing site. As part of that application, they must submit a feasibility study into their proposed alterations. This application would cover 50% of the cost of this study. The Trust leases the building from Wiltshire Council and they are currently in discussion with property services regarding transfer of the asset.

8.1.7. The feasibility study does not in itself promote equality and access or reduce disadvantage, however, the planned work to the building will make the facility and services provided there more accessible.

8.1.8. If the Area Board makes a decision not to fund the project the shortfall would have to be made up from elsewhere. If it had to come from reserves, it would put at further risk the sustainability of the Warminster Information Centre.

Ref	Applicant	Project proposal	Funding requested
8.2. 031_10	Warminster Health and Social Care Group	Weaning Project	£510

- 8.2.1. Officer recommendation - Approve
- 8.2.2. The application meets grant criteria 2010/11
- 8.2.3. The application demonstrates a link to the Community Plan; to reduce health inequalities, coaching young people in skills (teenage mums), develop preventative healthcare, engaging people pg. 22, 7, 17, 18.
- 8.2.4. The application meets locally agreed priorities; the Joint Strategic Needs Assessment highlights the need to tackle childhood obesity in Warminster.
- 8.2.5. Warminster Health and Social Care Group are a voluntary group, being one of the pillar groups of Warminster and Villages Community Partnership.
- 8.2.6. The project aims to work with young, disadvantaged families through the children's centre, to provide facilitated weaning sessions. The sessions will teach parents the importance of giving their children nutritious fresh, rather than processed, food. They will learn the skills to prepare and store blended meals and be provided with a hand blender and ice cube trays so that they can put what they have learned into practice.
- 8.2.7. The project will benefit low income families, who will learn how cost effective it can be to prepare fresh food.
- 8.2.8. If the Area Board makes a decision not to fund the project it will not be able to go ahead until/unless alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.3.032_10	Warminster Environmental Pride Team	Volunteer resources	£510

- 8.3.1. Officer Recommendation - approve
- 8.3.2. The application meets grant criteria 2010/11
- 8.3.3. The application demonstrates a link to the Community Plan (see pages 9, 12, 14, 19)
- 8.3.4. The Application meets local priorities, as the issue has previously been raised with the Area Board. Warminster Town Council is also committed to maintaining a high level of street and public space cleanliness.
- 8.3.5. WEPT is a newly formed community group, which grew out of community pressure at the Area Board to tackle the problem of dog fouling and litter. The group is informal and does not have a bank account. The Friends of Warminster Park have offered to hold funds and make purchases on behalf of the group.

- 8.3.6. The project aims to provide information and equipment to local volunteers, who will monitor the cleanliness of specific areas that are important to them. They will carry leaflets and free dog waste bags, offering advice to other members of the public about where to find a bin, what the group is about, and the importance of respecting the local environment. The equipment provided by this grant will lead to a consistent message being given by the volunteers, across the town.
- 8.3.7. The project will be fully inclusive and will give power to local people who want to protect their local environment.
- 8.3.8. If the Area Board makes a decision not to fund the project it will be delayed until alternative funding can be found. This will mean missing the opportunity to engage with local events over the Christmas period (e.g. Christmas Market).

Ref	Applicant	Project proposal	Funding requested
8.4.032_10	Warminster Blueznuz	Transport to Christmas Party	£175

- 8.4.1. Officer Recommendation - approve
- 8.4.2. The application meets grant criteria 2010/11
- 8.4.3. The application demonstrates a link to the Community Plan (see pages 12, 19)
- 8.4.4. The project is already supported by Wiltshire Police and they are putting significant resources into delivering this event and the wider Blueznuz scheme.
- 8.4.5. Blueznuz is a project, rather than organisation, run by the Police for the benefit of local young people. The project offers young people an opportunity to enjoy themselves without the threat of drugs, alcohol or tobacco.
- 8.4.6. The project aims to provide transport to Westbury for up to 70 young people from Warminster. The event (venue, DJ etc) has been organised and the costs covered. This application enables the police to take a much larger group than they would otherwise be able to do.
- 8.4.7. If the Area Board makes a decision not to fund the project it will still go ahead, although without many young people from Warminster.

Appendices:	Appendix 1 Grant application – Warminster Development Trust Appendix 2 Grant application – Warminster Health and Social Care Group Appendix 3 Grant application – Warminster Environmental Pride Team
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Katharine Dew, Community Area Manager Tel: 01722 434344 E-mail katharine.dew@wiltshire.gov.uk
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Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Warminster and Villages Development Trust		
Contact name	Michael Mounde		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Warminster and villages
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	The project is to achieve an ambitious step-change in provision of community services to many more of the population, as well as achieving the necessary long-term grant-free financial sustainability for the Trust, through enhancing and extending the space available at the CAB building.
Where will your project take place?	CAB building, Central Car Park, Warminster
When will your project take place?	Autummn and Winter 2010/11
How many people will benefit from your project?	An additional 7,500 a year
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Theme 1 - Future Initiatives - Secure future of info services - Encourage sale of locally produced goods page 10

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

In 2006 the Town Council committed to a 3 year service level agreement (SLA) for information provision, extended for another 3 years.

WC are seeking to localise community responsibilities as well as its civic responsibilities. The CAB, when reconfigured, will be suitably resourced and located.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

A very significant part of the income required to run the WIC has been derived from commission on the sale of Centre Prcs day tickets. This ceased recently and must be replaced. If it is not, the WIC will lose around £8000 net in a full year and use up its unrestricted assets (free reserves) within about 18 months. This will cause the closure of the WIC. This will disadvantage the existing 20,000 users of the WIC each year of which over 60% are local residents.

The building is now 20 years old and not well configured for the current pattern of use. It needs to be reconfigured and extended in order to provide efficiently, effectively and sustainably the information and other services being sought today. WVDT has it on a 25 year lease from Wiltshire Council. A Community Asset Transfer is being discussed.

Any other information about your project.

This feasibility project pulls together all the preparatory work needed to make a Main Investment application to Communitybuilders Fund for the necessary funds to achieve the objectives. It is based on

- seeking more and better designed retail space within the current structure where increased returns can be achieved, and
- reconfiguring and updating the existing building, and the construction of a two story extension, to achieve more income earning up-to-date and flexible managed work space which will be available to the community and community organizations. Pre-application planning 'approval in principle' has been given by WC (Western Hub).
- bringing all aspects together into a business plan with a 3 year cash flow forecast.

The results of this feasibility study will feed directly into and be the basis of the Main Investment application on the Communitybuilders Fund

3 - Management

How many people are involved in the management of your group/organisation? 13

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will continue to run after Wiltshire Council's funding because that contribution is designed, as part of the whole funding package, to ensure that no such further funding will be needed.

If you were not awarded the full amount requested, what would be the impact on your project?

The shortfall would have to be made up from elsewhere. If it had to come from WVDT funds, it puts at some further risk the sustainability of the WIC.

How will you know whether your project has made a difference in the community?

Through the normal monitoring of footfall and electronic communications that WIC staff record daily. Also through improved and enhanced rental patterns.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Communitybuilders Fund

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31

Month: Oct

Year: 2009

A - Total income:

£180,640 falling to 89338 in 2010

B - Minus total expenditure:

£174940 falling to 92460 in 2010

Surplus/deficit for year: (A minus B)

£5700 falling to -£3122 in 2010

Free reserves held:

£15223 falling to 12101 in 2010.

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Retail Assessment	£650	Own fundraising/reserves		£250
Work space assessment	£650			£
Working drawings and quantities	£6,000	Parish/town council		£
Legal costs	£500			£0
Development control charges	£200	Trusts/foundations		£
Integration and coordination	£1,500	Communitybuilders Fund		£7,750
	£	In kind		£
	£			£
	£	Other		£
	£			£0
	£			£
	£			£
	£			£
Total Project Expenditure	£9,500	Total Project Income		£8,000
Total project income B		£8,000		
Total project expenditure A		£9,500		
Project shortfall A – B		£1,500		
Award sought from Wiltshire Council Area Board		£1,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC		
Please give the title name of the organisations' bank account e.g. current		Warminster and Villages Development Trust		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Sustaining the dedicated provision of information to the town, the villages and their visitors reduces disadvantage and promotes equality and access to services and facilities within the community area. The ability to host additional community services will also reduce disadvantage.

b) How does your project work to promote inclusion, participation and good community relations?

The provision of information promotes inclusion by the very fact of its becoming more widely known. In turn that encourages participation and good community relations. The 19 volunteers in the WIC are reknown for their empathy and wish to serve. The comments book on the counter is the proof.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Michael Mounde

Date: 15/08/2010

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	WVCP - Health and Social Care Group		
Contact name	Ann Merills		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Warminster and Villages
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Commission pilot programme of 3 weaning sessions through the Children's Centre. Target low income families/families needing support. Provide training, recipes and equipment.
Where will your project take place?	Warminster and Villages
When will your project take place?	January and February 2011
How many people will benefit from your project?	20 families + agencies involved
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	1.To reduce health inequalities 2.Coaching young people in skills - teenage mums 3.Develop preventative healthcare 4.Engaging people p22 7 17 18

<p>What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans. The link to WVCP community paln see question above, and it links in with Joint Strategic Needs Assessment see below</p>	
<p>How did you discover there was a need for your project and how will your project benefit your local community? Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces) Parental requests, work with other agencies - Surestart, GP's, Health visitors, nurseries, outreach workers. The Joint Strategic Needs Assessment in Wiltshire highlighted the need for action to reduce childhood obesity, and embedding healthy habits from birth, and educating new parents is the best way to achieve this. Obesity was highlighted as a major cause for concern within Warminster in particular. The project will target the most needy families - including single parents - fathers and mothers, those with additional needs and teenage parents. It will bring together agencies involved with promoting the wellbeing of young babies and children and demonstrate them working together improving families lives within the community.</p>	
<p>Any other information about your project. The 3 sessions would be a pilot project, run by Anybody Can Cook through the Children's Centre. The sessions would be open to families in the Warminster community area. At the end of the session participants will receive a weaning kit - recipe card, hand blender and ice cube trays to encourage them to use what they have learnt at home. One of the main objectives of the course would be to demonstrate to parents through practical hands on sessions how easy and cost effective it is to produce in homecooked baby food of high nutritional value. Encouraging good feeding habits from the beginning, that will last a lifetime, whilst hopefully encouraging parents to think about the way they eat and how it could be improved if required. Previous family sessions have been over subscribed with parents keen to learn to eat more healthily and evidence to show that the recipes are being re-used at home.</p>	

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are looking upon this scheme as a pilot and will, if shown to be successful, seek to extend this project within Wiltshire through further funding from trusts or charities or seek corporate sponsorship from a baby food company or similar.

If you were not awarded the full amount requested, what would be the impact on your project?

The new families would lose out as these sessions would establish a support network for them and reinforce to parents how quick, cheap and simple it is to produce homemade nutritious baby food, giving their children the best possible start in life, in Warminster.

How will you know whether your project has made a difference in the community?

From feedback from the participants and in due course healthier children within the town.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

no one

Have you been successful?

Yes

No

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p>If yes, please state which ones.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>4 - Information relating to your last annual accounts (if applicable)</p>		
<p>Year ending:</p>	<p>Month:</p>	<p>Year:</p>
<p>A - Total income:</p>	<p>£</p>	
<p>B - Minus total expenditure:</p>	<p>£</p>	
<p>Surplus/deficit for year: (A minus B)</p>	<p>£</p>	
<p>Free reserves held:</p>	<p>£</p>	

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
hall hire	£100	Own fundraising/reserves		£
Facilitation -	£			£
support worker	£90	Parish/town council		£
planning preparation & delivery	£150			£
print costs	£20	Trusts/foundations		£
ingredients	£30			£
Total Facilitation	£290	In kind		£
blenders	£100			£
ice cube trays	£20	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£510	Total Project Income		£
Total project income B		£		
Total project expenditure A		£		
Project shortfall A – B		£		
Award sought from Wiltshire Council Area Board		£510		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use				
<input type="checkbox"/> Latest inspected/audited accounts or annual report				
<input type="checkbox"/> Income and expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) **How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

It reduces disadvantage by empowering parents to produce simple cheap nutritious foods which in turn benefits the health of their children and also offers them a greater awareness of their need to eat healthily.

b) **How does your project work to promote inclusion, participation and good community relations?**

We will encourage parents from all backgrounds and also parents with additional needs to participate, promoting better community relations within the groups.

c) **Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) single parent families, teenage mothers,

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Ann Merrils

Date: 13/10/2010

Position in organisation: Chairman

Please return your completed application to the appropriate Area Board Locality Team

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Warminster Environmental Pride Team (WEPT)		
Contact Name	Nigel Linge		
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Warminster		
In which Parish does your project take place?	Warminster Town		
What is your project?	To provide local volunteers with information and equipment to help them tackle litter and dog fouling.		
Where will your project take place?	Public spaces across Warminster		
When will your project take place?	From November/December 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Pg. 9, 12, 14, 19 NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)			
IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)			
The project will benefit anyone using public open spaces in Warminster. The majority of people using open spaces for recreation, to get to and from work and school, to walk their dogs, do so responsibly. Some spoil the area for everyone else, by leaving litter and not clearing up after their dogs. WEPT want to build a team of volunteers across the town, who will give advice about bins and where to get dog poo bags, they will work with local shops to put up posters, give out leaflets and encourage more people to get involved.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

This is a pilot project. Wiltshire Council is committed to tackling the problem, and may be able to provide some resources in future. The group is also approaching local businesses (especially take aways/pet shops) about the possibility of sponsoring the project in future.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

By getting involved, people will feel that they are taking a stand by demonstrating that disrespecting the local environment is not acceptable. Each volunteer will be provided with a bag, posters, leaflets (giving advice and information), spray paint (to highlight the location of dog poo) and dog poo bags. They will give out the information, which is non-threatening, and will offer advice about where to purchase further bags, where the nearest bin is, the impact on other people and the environment of not picking up litter/clearing dog mess. When there is a team of volunteers, the aim is to bring them together for joint litter picks, training, advice and support.

WEPT does not have a bank account. The Friends of Warminster Park have offered to hold the funds and pay for equipment of behalf of the group.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending:	Month:	Year:
Total Income:	£	
Minus Total Expenditure:	£	
Surplus/Deficit for year:	£	
Reserves held:	£	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Dog bags	£100			£
Posters	£			£
Printing	£			£
Spray paint	£			£
Bags (to carry all)	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£650	TOTAL PROJECT INCOME		£

Total Project Income B	£0
Total Project Expenditure A	£650
Project Shortfall A - B	£650
Award sought from Wiltshire Council Area Board	£650
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male 4	Female 3
People Under 25 years	Male	Female
Disabled People	Male	Female 1
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Nigel Linge

Position in organisation: Chairman

Date: 20/10/10

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Warminster Bluznzuz		
Contact Name	PCSO Caroline Wright		
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input checked="" type="checkbox"/>
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Westbury		
In which Parish does your project take place?			
What is your project?	To transport between 50 and 70 young people from the Warminster Community Area to a joint event to be held in Westbury.		
Where will your project take place?	Cement works club		
When will your project take place?	21 Dec 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> pg. 12/19 NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)			
<small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
We are planning to hold a Blueznzuz Christmas Party for 12 to 16year olds from the Warminster area. We have decided to do this jointly with Westbury and have secured a venue in Westbury for this purpose. We will therefore have to transport the Warminster youngsters to and from the venue. Would it be possible to get any financial help from the area board, with he cost of the transport. We anticipate we will need a 56 seater coach and this will cost about £175. We will supplement this with a Wiltshire Police mini bus, as we anticipate around 70 young persons will attend.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

If we cannot find funding to provide extra transport, we will only be able to take a few young people in a mini bus. This grant will enable us to take far more young people.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Blueznuz is a well established project which is regularly attended by up to 70 young people. Blueznuz provides a safe environment in which young people can have a good time without drink, drugs or cigarettes.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending:	Month:	Year:
Total Income:	£	
Minus Total Expenditure:	£	
Surplus/Deficit for year:	£	
Reserves held:	£	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.	PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)
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		P/C	
Contribution towards coach hire	£175		£
	£		£
	£		£
	£		£
	£		£
	£		£
	£		£
	£		£
	£		£
	£		£
TOTAL PROJECT EXPENDITURE	£175	TOTAL PROJECT INCOME	£

Total Project Income B	£
Total Project Expenditure A	£175
Project Shortfall A - B	£175
Award sought from Wiltshire Council Area Board	£175
Is your organisation able to claim VAT?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male	Female
People Under 25 years	Male	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Caroline Wright

Position in organisation: PCSO

Date: 02/11/2010

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

WARMINSTER AREA BOARD FORWARD PLAN

ITEM 12

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Items
11 Nov 2010	Portfolio Holder, to be confirmed	Corsley Centre	<p>Chairman's Announcements</p> <ul style="list-style-type: none"> • Wiltshire Intelligence Network • Consultation on Waste Sites • Parish Steward Scheme – or an agenda item with a DVD <p>Agenda Items</p> <ul style="list-style-type: none"> • Review of Anti-Social Behaviour and DPPO (WCR) • Wiltshire Council's New Approach to Providing Face to Face Customer Access to Council Services • Local Transport Plan Funding Allocation • Car Parking Strategy Consultation Feedback – Cllr Gamble & Alan Creedy • Provision of Grit Bins • Budget Consultation • Census 2011 – Local Perspectives • Results of Community Flooding Consultation • Standard items including updates and Community Area Grants

13 Jan 2011	Cllr Lionel Grundy (Children's Services)	Chapmanslade Village Hall	<p>Chairman's Announcements</p> <ul style="list-style-type: none"> • Results of Community Flooding Consultation • Wiltshire Council's New Approach to Providing Face to Face Customer Access to Council Services • Petitions <p>Agenda Items</p> <ul style="list-style-type: none"> • Outcome of Leisure Facilities Review • Standard items including updates and Community Area Grants
10 Mar 2011	Portfolio Holder, to be confirmed	Kingdown Community School, Warminster	<p>Chairman's Announcements</p> <p>Agenda Items</p> <ul style="list-style-type: none"> • Standard items including updates and Community Area Grants

Chairman: Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)
Community Area Manager: Katharine Dew (katharine.dew@wiltshire.gov.uk)
Democratic Services Officer: Marie Gondlach (marie.gondlach@wiltshire.gov.uk)
Service Director: Barry Pirie (barry.pirie@wiltshire.gov.uk)

Updated: 2 November 2010